

Greater Oak Hills Civic Association
MINUTES for Board Meeting – Tues. SEPTEMBER 17, 2019 6:30 PM
Hilltop Arboretum Board Room

Ellen Elias X	Jerry Satawa X	Lindsey Litchfield	Rodney Underwood X
Kim Moore X	Mackenzie Shaw X	Maddie McAndrew X	Marty Lensing X
Karla Raby X	Steven Mercier X	Steve Toben X	

NOTE: The presence in person of more than one-half (1/2) of Board members qualified to vote shall constitute a quorum necessary to conduct business. Each board member shall be entitled to one vote.

Committee members and visitors present: Martha Austin, Gerry Penn

- I. Call meeting to order and determine a quorum:
 Ellen Elias determined there was a quorum present and called the meeting to order at 6:30pm.

- II. Welcome all members & visitors:
 Gerry Penn substituted for Lindsey Litchfield as secretary.

- III. Minutes from previous meeting:
 Minutes for the August 29, 2019 meeting were emailed on 9/09/2019 to board members and a motion to approve the minutes by Maddie McAndrew was seconded by Marty Lensing and was approved by the board.

- IV. Treasurer’s Report:
 Rodney Underwood mentioned bidding for GOHCA landscaping should be submitted by October 18, 2019, since landscaping & security is about 68% of the budget. All other committees need to submit their budget requests via email prior to the General Membership meeting, which will be held in November. The reserve amount of the budget will be put into an interest-bearing account. Rodney moved to have the budget numbers approved at the November meeting to be on the fiscal cycle of Jan to Dec. The budget in the past has been approved at the March General meeting.

- V. Committee Reports and Discussion:
 - a. The October meeting had to be moved to October 29th because of a conflict with Hilltop Arboretum. This will be changed to a regular board meeting. It was approved by the board to move the General meeting to Tues. November 19th, at Hilltop Arboretum from 6:30–8:00. and to submit the 2020 budget for approval at that time.
 - b. Membership – Martha presented 3 bids for the directory printing and recommended Print & Copy on Coursey Blvd. The vote passed with 10 Y & 0 N. The directory will be fully funded by the advertisers and distribution of the directories to all neighborhood residents will begin at the November General meeting.

- c. Safety - Camera information was presented by Marty Lensing and Mackenzie Shaw in detail last month with information from 3 bidders. Based on past and present research, Marty Lensing recapped his research and recommended Hebert Security. A motion was made and seconded to go ahead & place one camera at the Siegen Lane/N. Oak Hills entrance. The motion passed with 9 Yay & 1 Nay; concern was raised that the license plate reader would not film walkers and/or pedestrians. Hebert Security will install one license plate reader camera. Of the 3 main entrances into the neighborhood, it was recommended by the security companies & sheriff's department that the entrance at N. Oak Hills Pkwy. & Siegen Lane entrance should receive the first camera. Hopefully more cameras will be installed, based on funding.
- d. Beautification - Beau Wolfe was not present. Ellen reported that she emailed Beau the RFQ to submit to 3 vendors for landscaping. She had also spoken to Scott Courtright on 9/10/2019 about removal of the stump from the Siegen Lane entrance. He was able to report that the stump is on the schedule to grind. Scott Courtright, with Trinity Consultants, was given the go ahead to take care of the Oak trees that are at the 2 entrances at Highland Road and Perkins Road; he will also provide the mulch for the oaks.
- e. Code & Restrictions - Maddie McAndrew agreed to make a single document comprised of the neighborhood codes and restrictions that are now separate for each filing within the subdivision.
- f. Proxy voting - Karla created a proxy for voting. It was discussed and a motion to approve the form was made by Maddie McAndrew and seconded by Marty Lensing and was passed. There was a short discussion about absentee voting.

VI. Adjournment:

The meeting was adjourned at 7:46pm.